

Features that only System Administrator (User admin) can perform

What	How
<p>Activate you as an admin user</p>	<p>Senseair uploads the email address to be user admin. A message containing a confirmation link will be sent to the specified email address.</p> <ol style="list-style-type: none"> 1. Select a password with at least 8 characters, including one capital letter and one special character.
<p>Register a new dashboard user</p>	<ol style="list-style-type: none"> 1. Dashboard Users 2. New User 3. Enter the email address of the new dashboard user 4. Choose <ol style="list-style-type: none"> a. USER in the Type drop-down list if the user is to be a Dashboard user b. USERADMIN in the Type drop-down list if the user is to be a system administrator and have rights to see and do everything 5. If you wish, you can give the user a descriptive name in Display Name. Optional. 6. Create <p>A message containing a confirmation link will be sent to the specified email address.</p>
<p>Give a dashboard user permission to see results</p>	<p>The group "all" is always available for both users and devices and always contains all users and all devices. To create smaller groupings, see instructions below.</p> <p>See results of blow:</p> <ol style="list-style-type: none"> 1. User groups 2. Click on the relevant group 3. Edit Listeners 4. Click Enabled for the dashboard user in question 5. Save <p>See device status:</p> <ol style="list-style-type: none"> 1. Device Groups 2. Click on the relevant group. 3. Edit Listeners 4. Click Enabled for the device in question 5. Save
<p>Register a card to a specific user</p>	<ol style="list-style-type: none"> 1. Users 2. New User / ID 3. Enter the desired text that identifies the user in User NOTE: use an identifier that only appropriate company staff can link to a person (GDPR) 4. Move the cursor to the Authentication ID and scan the corresponding card on the card reader 5. If the user is to belong to one or more groups, select them by selecting in Groups 6. Create
<p>Remove a card from</p>	<ol style="list-style-type: none"> 1. Users

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the system	<ol style="list-style-type: none"> 2. Press the dustbin to the left of the desired User Data 3. OK
New password for a dashboard user and system administrator	<ol style="list-style-type: none"> 1. Dashboard Users 2. In the Actions column, tap the Send activation link in the column ACTIONS 3. OK <p>A message containing a confirmation link will be sent to the specified email address.</p>
Create User Groups	<ol style="list-style-type: none"> 1. User Groups 2. Create Group 3. Give the group a name Create <p>Do the same to group units. Start by selecting Device Groups</p>
Place users in groups	<ol style="list-style-type: none"> 1. User Groups 2. Open the desired group by tapping the name 3. Edit Group 4. Click in Selected for the user in question. Tip: Use Search to search for the specific user in a long list. Type and press Enter on the keyboard. 5. Save <p>Users can also be placed in groups immediately when they are created, see "Registering a card to a specific user". Do the same to group devices. In that case start by selecting Device Groups</p>
Setting up e-mail messages in response to alcohol being detected	<ol style="list-style-type: none"> 1. User Groups 2. Click on the name to select the desired group 3. Edit Listeners 4. Click in Alerts for the dashboard user in question 5. Save <p>Emails will now be sent to the dashboard user's email in response to alcohol being detected (a "red blow"). An SMS is also sent if that option has been selected and the dashboard user has a verified telephone number.</p>
Enter telephone number for SMS alerts in response to alcohol being detected (a "red-blow")	<p>This feature is an option and is available if that option is selected.</p> <ol style="list-style-type: none"> 1. Dashboard Users 2. Select the desired user by tapping that Username 3. Select the correct country code and enter the desired phone number 4. Submit <p>An SMS message containing a code will be sent to the specified phone number.</p>

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What	How
SIM card use for Senseair Wall	<p data-bbox="483 271 1326 331">Senseair Wall can be equipped with a modem, which enables internet connection via a SIM card.</p> <p data-bbox="483 376 1294 405">Use a full-size SIM card that is configured not to require a PIN code.</p> <ol data-bbox="531 450 1326 689" style="list-style-type: none"><li data-bbox="531 450 1139 479">1. Unplug the power cord from the Senseair Wall<li data-bbox="531 486 879 515">2. Open the SIM card cover<li data-bbox="531 521 1326 582">3. Align the full-size SIM card with the chip facing the back of the device and the bevelled corner facing down.<li data-bbox="531 589 1318 649">4. Gently push the card down to the bottom so that it clicks into place.<li data-bbox="531 656 1129 685">5. Replace the cover and plug in the power cord. <p data-bbox="483 730 1310 790">The above steps should result in the unit starting up and the red text OFFLINE in the upper right corner disappearing after a short while.</p>

Functions that both Dashboard User and User admin can perform

The results that each Dashboard user sees depend on how user admin has set up groups.

What	How
Log in to the Dashboard	<ol style="list-style-type: none"> 1. Use the link you received in an email 2. Email and password (at least 8 characters, including one capital letter and one special character.)
Log out from Dashboard	<ol style="list-style-type: none"> 1. Logout
Search for any "red blows"	<ol style="list-style-type: none"> 1. Results 2. Sort the result list by tapping the Status column title alternatively Type "fail" in Search
View all the blows of a specific user	<ol style="list-style-type: none"> 1. Results 2. In the Search field. Enter the name specified as User Data for this user
See all data	<p>The pages in the Dashboard do not show all the data at once. For example, the last 10 blows made are displayed in Results on the Dashboard page. To present more either:</p> <ul style="list-style-type: none"> • Select 25, 50 or 100 in the Show selection menu • Click Next to step between the pages
Give a device a name / change the name	<ol style="list-style-type: none"> 1. Devices 2. Open the current device by clicking it in the Device ID column 3. Click the icon to edit to the right of Description 4. Enter the desired name 5. Save
See all results from a particular device	<ol style="list-style-type: none"> 1. Devices 2. Click on the appropriate device
Start Live View	<p>Live View is a continuous on-screen monitoring of traffic management. In the normal mode, a white screen is displayed with the time of the last blow discretely presented. In the event of a red blow, the entire screen becomes red and a signal sounds.</p> <ol style="list-style-type: none"> 1. Click Live View 2. Click Start Live View
See the report from a "red blow" via Live View	<ol style="list-style-type: none"> 1. Click Report. This creates a pdf file. 2. Open the pdf file (the command to display the pdf file varies depending on your browser). Either click Open or click on the icon of the downloaded file at the bottom of the reader.
Closing a "red blow" in Live View	<ol style="list-style-type: none"> 1. Click on the cross (X) in the upper right corner
Bypassing an alcolock	<p>Via the dashboard, the traffic management can order a device to unlock, ie make a bypass of the system. This operation is logged and the REMOTE BYPASSED status is displayed under Devices.</p> <ol style="list-style-type: none"> 1. Devices 2. Click on the desired device 3. Bypass Control 4. Enable Bypass

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Resetting the bypass	A system that has been bypassed is restored either by restarting the device or by doing the following <ol style="list-style-type: none">1. Devices2. Click on the desired device3. Bypass Control4. Disable Bypass
See which users made a bypass	<ol style="list-style-type: none">1. Devices2. Click on the desired device3. Events
Verify phone numbers for SMS alerts	This feature is an option and is available if that option is ordered. When a phone number is entered for a dashboard user, a code is sent to the specified phone number. <ol style="list-style-type: none">1. Verify phone (temporary red text in the menu that disappears when the confirmation is complete)2. Enter the 6-digit code in Code3. Submit
Send a question to Senseair	<ol style="list-style-type: none">1. Click on Support and follow the instructions there to contact Senseair.